

AGENDA
Regular Meeting
Board of Directors
RSU Conservation Reserve
1701 W. Will Rogers Blvd.
Claremore, OK 74017
September 5, 2024 – 4:00 P.M.

1. Meeting called to order-Chair
2. Reports
 - Field Office Report -Justin Cash
 - NRCS Report- Cambra Fields
 - District Report -Phyllis & Robert
3. Consideration of and Possible Action to approve minutes of the August 1, 2024 regular meeting
4. Consideration of and Possible Action to approve the Financial Statement, Record Keeping, Allocation Funding, Accounts Payable and Receivable for the period ending August 31, 2024
5. Consideration of and Possible Action to approve the Reimbursement Claims, Payroll, Timesheets, leave records, travel claims, longevity pay and District expenses for the month of August 2024
6. Consideration and Possible Action on the Long-Range Plan
7. Consideration and Possible Action on the Joint Plan of Operation
8. Review of Training Takeaways regarding General Information Systems (GIS) & OKMaps
9. Consideration of and Possible Action on 2025 Board Meeting dates
10. Consideration and Possible Action on the Timeframe for Completing and Audit/Compilation
11. Discussion, Review and Possible Action on equipment rental fees
12. Consideration and Possible Action on the Operational Agreement between RCCD and NRCS
13. Consideration and Possible Action on FY26 State Cost Share: Tim Burchett

All items on this agenda, including but not limited to any agenda item concerning the adoption or approval of any resolution, contract, agreement, or any other item of business, are subject to revision or amendment, including additions and/or deletions, without exception. Any revision or amendments will be limited and rationally related to the topic of the agenda item. The Board may defer, strike, continue, table, and/or refer to any agenda item to its chief administrative officer, staff, attorney, and/or refer back or appoint a committee for the purpose of gathering more information the Board may need to take action on any agenda item at a subsequent special or regular meeting of the board.

14. **Consideration and Possible Action on NACD South Central Meeting (hosted by OACD)**

15. **“As authorized by the Oklahoma Open Meeting Act in Section 307(B)(1) of Title 25 of Oklahoma Statutes, an executive session may be held for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual public office or employee.” Pursuant to this provision, the Rogers County Conservation District Board proposes to hold an Executive Session for the purpose of discussing the performance reviews of District Manager, Robert Gibbs, Shared Administrative Assistant, Phyllis Albertson and District Technician Kipp Love” 25 O.S. Section 307 (B)(1).**
 - a. **Vote to convene or not to convene into executive session**
 - b. **Executive Session if authorized.**
 - c. **Acknowledge return to open session.**
 - d. **Executive Session Minutes Compliance Announcement.**
 - e. **Possible action relating to matters discussed in Executive Session.**

16. **Consideration and Possible Action on Watershed Dam to do list for Board Members and Staff**

17. **Consideration and Possible Action in Requesting Additional FY26 State Cost Share for Unfunded Approved Alternate**

18. **Consideration and Possible Action regarding the Oklahoma Tax Commission Sales Tax Registration**

19. **Correspondence**
 - Email from: Nicol Ragland regarding the Climate Smart marketing pieces**
 - Email from: Clancy regarding August District Service Updates**
 - Email from: Clancy regarding LRP & JPO**
 - Email from: Tray Lam regarding OACD Meeting-Need to be there!!**
 - Email from: OACD regarding South Central Meeting**

20. **New Business – Business matters not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda.**

21. **Public Comments**

22. **Adjournment**

Next scheduled meeting is October 3, 2024 at 4:00 p.m. at the RSU Conservation Reserve, 1701 W. Will Rogers Blvd., Claremore, OK 74017

This agenda was posted on September 4, 2024 at 3:30 p.m. at the front of the office building and on the rogerscountyconservationdistrict.org website.

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